



RENEW RETAIL/INDUSTRY LICENSE and PERMIT TUTORIAL



**Virginia Alcoholic Beverage
Control Authority**

NOTE: Screen shots can be accessed by clicking the links in the instructions. Additional steps not listed below are required for certain banquet applications.

INSTRUCTIONS

For optimal performance when using the VAL system, we recommend Google Chrome or Microsoft Edge. Please know that VAL is not compatible with Safari or mobile devices.

1. Log in to Account Central, then the Licensing system will be displayed.
2. Click [Home>My Records](#) in the top left navigation. A list of all records displays.
3. Find renewal record. Click [Pay Fees Due](#).
4. Add [Comments](#) (optional). Click **Continue Application**.
5. Check [certification box](#). Click **Continue Application**.
6. Review [Pay Fees](#) page then click **Check Out**.
7. Click **Checkout** on the [Cart](#) page.
8. Click **Proceed with Payment** on the [Payment](#) page.
9. Enter [Payment](#) then click **Submit Payment**. **Receipt/Record issuance** page loads.

END OF WRITTEN INSTRUCTIONS

SCREEN HELP

My Records

Home Search Create

Dashboard Logged in as: Collections (0) Cart (0) Account Management Logout

My Records My Account Advanced Search

Saved in Cart (0) View Cart My Collection (0) View Collections

There are no items in your shopping cart right now.

You do not have any collections right now.

[Back to Instructions](#)

Renew

▼ Licenses

Showing 1-10 of 57 | Download results | Add to collection | Add to cart | Copy Record

<input type="checkbox"/>	Action	Date	Record Number	Status	Record Type	Expiration Date	Effective Status	R	R
<input type="checkbox"/>		03/25/2022	PIN-2022-00013		PIN Record			0	
<input type="checkbox"/>	Amendment	03/25/2022	013152203	Submitted	Industry Brewery Application			3	
<input type="checkbox"/>		03/25/2022	013152199	Submitted	Training Log			4	
<input type="checkbox"/>	Pay Fees Due	03/25/2022	013152201	Submitted	Industry Brewery Renewal			0	
<input type="checkbox"/>	Amendment	03/25/2022	013152198	Renewal: Pending	Industry Brewery License	05/24/2022	Active	3	
<input type="checkbox"/>		03/25/2022	013152190	Valid	Lift of Surrender Amendment			7	
<input type="checkbox"/>		03/25/2022	013152189	Valid	License or Privilege Surrender Amendment			7	
<input type="checkbox"/>		03/25/2022	013152192		Apply for a Privilege			1	
<input type="checkbox"/>		03/25/2022	013152194	Withdrawn	Application Withdrawal Amendment			2	
<input type="checkbox"/>	Amendment	03/25/2022	013152193	Submitted	Industry Brewery Application			3	

< Prev 1 2 3 4 5 6 Next >

[Back to Instructions](#)

Comments

Industry Brewery Renewal

1 Comments to the Agency 2 Review 3 Pay Fees 4 Record Issuance

Step 1: Comments to the Agency > Additional Comments?

This process is the annual renewal of your license only. If you wish to add a privilege or change a classification please use the change Amendment. If you wish to surrender a privilege please use the surrender amendment.

* Indicates a required field.

Custom Fields

COMMENTS

Please summarize and describe the changes you are making as part of this Amendment:

Continue Application » Save and resume later

[Back to Instructions](#)

Certification

Record Type

Industry Brewery Renewal

Custom Fields

COMMENTS

Please summarize and describe the changes you are making as part of this Amendment:

By checking the box below, I certify that I am the licensee or permittee, a member of the owning organization, or an authorized representative thereof and that unless I have specifically indicated otherwise in the amendment, the location, ownership, operating, and contact information that is recorded on the electronic record is accurate, complete, and current.

☐ By checking this box, I agree to the above certification.

Date:

Continue Application »

Save and resume later

[Back to Instructions](#)

Pay Fees

Register for an Account Login

If you require more information regarding Virginia ABC, Please [Click Here](#)

renew

Industry Brewery Renewal

1 Comments to the Agency

2 Review

3 Pay Fees

4 Record Issuance

Step 3: Pay Fees

Listed below are the fees due based upon the information you've entered. Some fees are pro-rated and will result in a reduced amount being charged. The following screen will display your total fees.

Application Fees

Fees	Calculation	Amount
Brewery Fee - 501-10,000 Barrels	1.1666662	\$2,508.33

TOTAL FEES: \$2,508.33

If you have questions regarding the fees, please contact your Regional ABC Office.

Check Out »

[Back to Instructions](#)

Cart

Cart

1 Select item to pay

2 Payment information

3 Receipt/Record issuance

Step 1: Select item to pay
Please click on edit cart to save fees for later.

PAY NOW

555 main ST, Richmond VA 23220 United States

2 Application(s) | \$195.00

Apply for a Privilege
20TMP-001375
Retail Specialty Establishment Application
20TMP-001382

Total due: \$0.00
Total due: \$195.00

No Address

2 Application(s) | \$0.00

Business Entity
20TMP-001380
Individual Entity
20TMP-001381

Total due: \$0.00
Total due: \$0.00

Total amount to be paid: \$195.00
Note: This does not include additional inspection fees which may be assessed later.


Checkout »

Edit Cart »

Continue Shopping »

[Back to Instructions](#)

Payment



Order Section

Amount

210.00 USD

PROCEED WITH PAYMENT

By placing this order, you are indicating you agree with our return and refund policy.
<https://www.abc.virginia.gov/stores/store-information/return-policy>

[Back to Instructions](#)

Submit Payment


Order Section

Amount

210.00 USD

Payment

PAYMENT CARD



Card Number *

Expiration date (MM/YY) *

Security code *

Name and Zip


First name
Susan

Last name
Smith

Postal code

SUBMIT PAYMENT

By placing this order, you are indicating you agree with our return and refund policy.
<https://www.abc.virginia.gov/stores/store-information/return-policy>



[Back to Instructions](#)

Questions? Call Customer Service (804) 213-4513. Email: ABC-PST@VirginiaABC.com

Page 5 of 6

